

Appointment Date:

General Information

Name _____ Date _____
Address _____ City _____ State _____ Zip _____
Married Single Partner Divorced Widowed Date of Birth _____ SS# _____
Work Phone _____ Home Phone _____ Mobile Phone _____
Email _____ Occupation _____
Emergency Contact _____ Referred By _____
Family Physician _____ Contact # _____
Have you had Acupuncture or Oriental medicine before? Yes No
Are you presently under a doctor's care? Yes No Who and for what? _____
Are there any other therapies which you are involved in? Who and for what? _____

Insurance Information

Insurance Company _____ Contact # _____
ID # _____ Co-pay \$ _____ Visit # _____ Referral Yes No Covered % _____
Date called _____ Contact Name _____ Deductible amount _____

FOCUS

What is your primary reason for seeking care at our office? _____

What was the initial cause? _____

When did it begin? _____

What makes it worse? _____

What makes it better? _____

How does this problem interfere with your daily activities? Work Standing Sexually Other
 Sleep Emotional Recreation
 Walking Relationships Bending
 Sitting Social Life Stretching

What have you done about this? _____

Are you interested in: Pain Relief Performance Care Maintenance Care Other
 Preventative Care Holistic Health Stress Relief
 Oriental Nutrition Meridian Yoga Herbal Therapy

What are your health goals? _____

List any past or future surgeries. _____

List any significant trauma. When did it occur? (auto accident, falls, emotional, sexual, etc...) _____

List exercise and sport activities you have been or are currently involved in: _____

Signs/Symptoms

- | | | | | |
|---|---|---|---|---|
| <input type="radio"/> Abdominal pain/distention | <input type="radio"/> Coughing blood | <input type="radio"/> Hemorrhoids | <input type="radio"/> Mucous in stools | <input type="radio"/> Seizures |
| <input type="radio"/> Abuse survivor | <input type="radio"/> Dark stools | <input type="radio"/> Heart palpitations | <input type="radio"/> Muscle cramps/pain | <input type="radio"/> Seeing a therapist |
| <input type="radio"/> Acid regurgitation | <input type="radio"/> Decreased libido | <input type="radio"/> Hiccup | <input type="radio"/> Nasal congestion | <input type="radio"/> Short temper |
| <input type="radio"/> Acne | <input type="radio"/> Depression | <input type="radio"/> High blood pressure | <input type="radio"/> Neck/shoulder pain | <input type="radio"/> Shortness of breath |
| <input type="radio"/> Asthma | <input type="radio"/> Dizziness/vertigo | <input type="radio"/> Impotence | <input type="radio"/> Night sweat | <input type="radio"/> Sinus pressure |
| <input type="radio"/> Bad breath | <input type="radio"/> Dry throat/mouth | <input type="radio"/> Increased libido | <input type="radio"/> Nocturnal emission | <input type="radio"/> Skin fungal infection |
| <input type="radio"/> Blood in stools | <input type="radio"/> Diarrhea | <input type="radio"/> Indigestion | <input type="radio"/> Nose bleeds | <input type="radio"/> Spots in eyes |
| <input type="radio"/> Blood in urine | <input type="radio"/> Ear aches | <input type="radio"/> Intestinal pain/cramps | <input type="radio"/> Numbness | <input type="radio"/> Sweat easily |
| <input type="radio"/> Blurry vision | <input type="radio"/> Enlarged thyroid | <input type="radio"/> Irritable | <input type="radio"/> Odorous stools | <input type="radio"/> Sore throat |
| <input type="radio"/> Breast lump/pain | <input type="radio"/> Eye pain/strain/tension | <input type="radio"/> Itchy eyes | <input type="radio"/> Pain upon urination | <input type="radio"/> Sudden energy drop |
| <input type="radio"/> Bruise easily | <input type="radio"/> Excessive phlegm | <input type="radio"/> Itchy skin | <input type="radio"/> Peculiar tastes | <input type="radio"/> Swollen glands |
| <input type="radio"/> Chest pains | <input type="radio"/> Color of | <input type="radio"/> Joint pain | <input type="radio"/> Poor appetite | <input type="radio"/> Teeth/gum problems |
| <input type="radio"/> Chills | <input type="radio"/> Excessive saliva | <input type="radio"/> Kidney stones | <input type="radio"/> Poor circulation | <input type="radio"/> Ulcerations |
| <input type="radio"/> Cold hands/feet | <input type="radio"/> Fatigue | <input type="radio"/> Laxative use | <input type="radio"/> Poor memory | <input type="radio"/> Upper back pain |
| <input type="radio"/> Concussion | <input type="radio"/> Fever | <input type="radio"/> Limited range of motion | <input type="radio"/> Poor sleep | <input type="radio"/> Urgent urination |
| <input type="radio"/> Confusion | <input type="radio"/> Frequent urination | <input type="radio"/> Loss of hair | <input type="radio"/> Premature ejaculation | <input type="radio"/> Vomiting |
| <input type="radio"/> Constipation | <input type="radio"/> Gas/belching | <input type="radio"/> Low back pain | <input type="radio"/> Psoriasis | <input type="radio"/> Wake to urinate |
| <input type="radio"/> Cough | <input type="radio"/> Grinding teeth | <input type="radio"/> Migraine | <input type="radio"/> Rash | <input type="radio"/> Weight loss/gain |
| | <input type="radio"/> Headache | <input type="radio"/> Mouth sores | <input type="radio"/> Redness of eyes | <input type="radio"/> Wheezing |

Female Concerns

Date of last menstruation _____ Is your cycle regular? Yes No Is your cycle painful? Yes No

Have you ever been pregnant? Yes No Birth control? Yes No How long? _____

- PMS Clotting Vaginal sores Vaginal pain Discharge

Medical History

Do you have any allergies? Yes No If so, to what? _____

Do you take medication? Yes No If so what types and how often _____

Do you take supplements? Yes No If so what types and how often _____

Please indicate if you or any family members have or had any of the following conditions:

- | | | | | |
|------------------------------------|---|--|---|--|
| <input type="radio"/> Pneumonia | <input type="radio"/> Drug reaction | <input type="radio"/> Mental breakdown | <input type="radio"/> Gonorrhea/Herpes | <input type="radio"/> Cancer |
| <input type="radio"/> Tuberculosis | <input type="radio"/> Heart attack | <input type="radio"/> Jaundice | <input type="radio"/> HIV/Aids | <input type="radio"/> Mental illness |
| <input type="radio"/> Hepatitis | <input type="radio"/> Blood transfusion | <input type="radio"/> Parasites | <input type="radio"/> High/low blood pressure | <input type="radio"/> Hypo/hyper thyroid |
| <input type="radio"/> Diabetes | <input type="radio"/> Anemia | <input type="radio"/> Measles | <input type="radio"/> Heart disease | <input type="radio"/> Premature graying |
| <input type="radio"/> Epilepsy | <input type="radio"/> Arthritis | <input type="radio"/> Mumps | <input type="radio"/> Gout | <input type="radio"/> Seizures |
| <input type="radio"/> Kidney Stone | <input type="radio"/> Obesity | <input type="radio"/> Syphilis | | <input type="radio"/> Multiple Sclerosis |

Do you sleep well? Yes No Do you dream? Yes No

Do you have a high point during the day? Yes No When? _____ Do you have a low point during the day? Yes No When? _____

What are your indulgences? _____

What are your hobbies/pleasures? _____

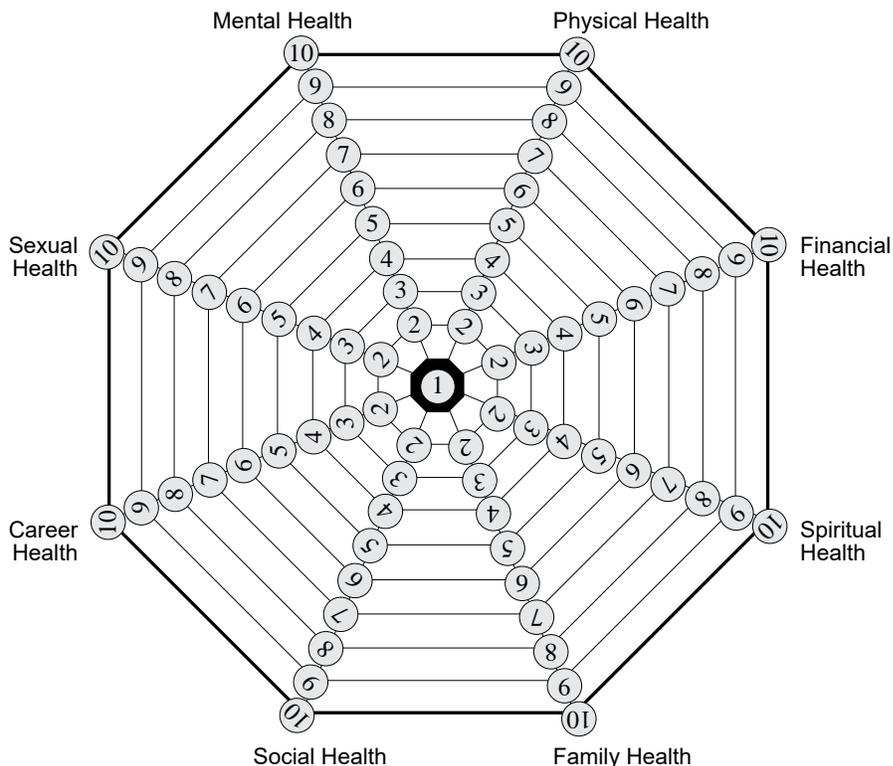
Web of Wellness

Health and wellness is a balance of many things. Many factors affect our lives in various ways. These factors weave a web of health and well being.

Using the diagram below, starting at the center, choose your level of satisfaction in each of the areas.

For example: if you are extremely satisfied with your career, shade in the #10 in career line.

- 1 = Not happy
- 10 = Extremely satisfied



Pain

Please indicate areas of pain/tension/tightness/discomfort on chart.

Pain intensity levels (please indicate below which best describe)

No pain Moderate pain Severe pain Terrible pain

Sleeping

No problem Mildly disturbed Greatly disturbed Cannot sleep

Work - Can do:

Usual work 25% of work 50% of Work No work

Frequency of pain

25% of time 50% of time 75% of time 100% of time

Travel

No problem on long trips Moderate pain on trips Severe pain

Recreation - Can do:

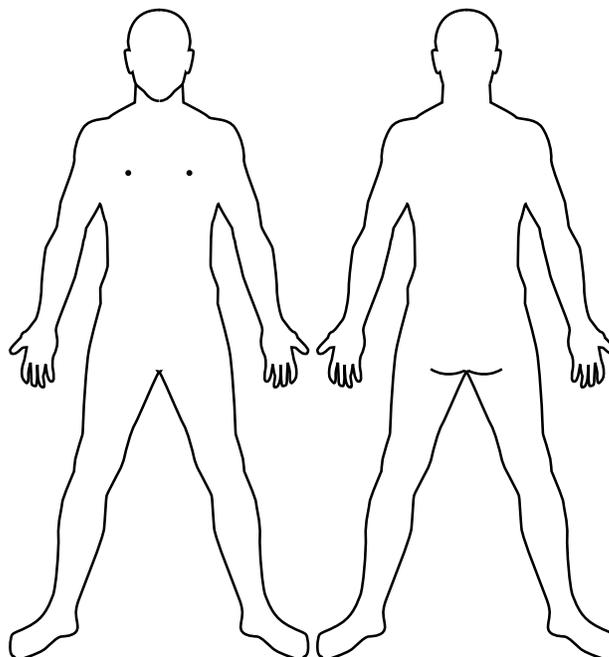
All activities Some activities No activities

Walking

Can walk any distance Pain after 1/2 mile Cannot walk

Sitting

No pain sitting Some pain while sitting Cannot sit



Types of Care

According to your signs and symptoms please indicate where your current state of health falls along this Types of Care time line.



Acute Care

Obvious symptoms and signs

Get me out of pain and discomfort fast!

Most patients begin acupuncture treatment to provide relief from pain, discomfort and other symptoms, fast. Acute Care helps to ease your initial problem(s) quickly.

Maintenance Care

Symptom and signs disappear

Feeling good, no big problems!

Maintenance Care gives you a chance for deeper healing to occur. Strengthening your body's response to illness by stimulating your natural healing powers.

Wellness & Preventative Care

You feel great

Feeling great! Life is wonderful!

I want to achieve optimal health and well-being, free of disease and illness. Wellness Care is your best choice.

Terms of Acceptance

Acupuncture is an effective form of health care that has evolved into a complete and holistic medical system. Acupuncturists and practitioners of Traditional Chinese Medicine (TCM) use this non-invasive medical system to help millions of people get well and stay healthy.

When a patient seeks Acupuncture care and is accepted as a patient for such care, it is essential for both patient and Acupuncturist to be working toward the same objectives in order to prevent any confusion or disappointment.

The main objective of Acupuncture is to determine where there are imbalances in the body as they relate to TCM. When the flow of Qi (the vital energy that flows throughout the body) is disrupted, illness and disease may occur. An imbalance in any of the 14 main Meridian channels causes an alteration in the flow of Qi through the body. This can result in a lessening of the body's innate ability to heal itself and express maximum health potential.

Once imbalances are detected, various treatment modalities may be employed to correct these imbalances. Any health condition(s) or disease(s) presented by the patient will be treated according to TCM only and treatment will relate only to the quantity, quality and balance of Qi.

The ONLY practice objective is to detect and correct imbalances within Meridian channels using Acupuncture and TCM techniques.

Patients will be advised if a non-Acupuncture related or otherwise unusual finding is encountered during the course of an Acupuncture examination. If advice, diagnosis or treatment of those findings is desired, patients will be referred to a qualified health care professional.

I, _____ have read and fully understand the above statements.

All questions regarding the acupuncturist's objectives pertaining to my care in this office have been answered to my complete satisfaction. I therefore accept Acupuncture care under these terms.

(Signature) _____ (date) _____

OFFICE POLICIES

Cancellations and Rescheduling:

Appointments are a commitment on both the part of the client and the practitioner. I reserve a specific time in my schedule just for you. It is essential that you **provide at least 24 hours' notice if you** need to reschedule or cancel your appointment. Any appointment cancelled less than 24 hours will be charged a \$65 fee.

For patients arriving more than 15 minutes late, the time will be taken out of your treatment session or you may need to reschedule. For either option, the patient will be charged the full amount for service.

For patients who do not show up for an appointment without calling to cancel or reschedule, there is an \$85 fee.

To ensure a peaceful and optimal treatment environment:

Vital Changes Acupuncture and Nutrition strives to maintain a peaceful atmosphere. We ask that while in the office, all cell phones be silenced and voices be kept down in the waiting area and hallways to allow other clients to receive maximum relaxation during their treatment.

Payment:

Payment in full is expected at time of service. I require a credit card on file to hold and confirm an appointment unless other arrangements are made in advance. Credit cards will not be charged unless you miss an appointment or cancel less than 24-hours prior to the scheduled time. We accept MasterCard, Visa, American Express, personal checks and cash.

Insurance:

I take insurance after preapproval. If preapproval is not obtained by the time of your appointment, payment in full is required.

I appreciate you and am happy to be available to provide my services. I hope you understand the need to reinforce this policy.

Patient (or Guardian if patient is under 18 years of age) Name and Signature:

Print Name _____

Signature _____ Date _____

Credit Card# _____ Expiration Date _____ CVC _____

Circle card type: MasterCard Visa AmericanExpress DiscoverCard Other _____

ACUPUNCTURE INFORMED CONSENT TO TREAT

I understand that I am the decision maker for my health care. Part of this office's role is to provide me with information to assist me in making informed choices. This process is often referred to as "informed consent" and involves my understanding and agreement regarding the care recommended, the benefits and risks associated with the care, alternatives, and the potential effect on my health if I choose not to receive the care. Acupuncture is not intended to substitute for diagnosis or treatment by medical doctors or to be used as an alternative to necessary medical care. It is expected that you are under the care of a primary care physician or medical specialist, that pregnant patients are being managed by an appropriate healthcare professional, and that patients seeking adjunctive cancer support are under the care of an oncologist.

I hereby request and consent to the performance of acupuncture treatments and other procedures within the scope of the practice of acupuncture on me (or on the patient named below, for whom I am legally responsible) by the acupuncturist indicated below and/or other licensed acupuncturists who now or in the future treat me while employed by, working or associated with, or serving as back-up for the acupuncturist named below, including those working at the clinic or office listed below or any other office or clinic, whether signatories to this form or not.

I understand that methods of treatment may include, but are not limited to, acupuncture, moxibustion, cupping, electrical stimulation, Tui-Na (Chinese massage), Chinese herbal medicine, and nutritional counseling. I understand that the herbs may need to be prepared and the teas consumed according to the instructions provided orally and in writing. The herbs may have an unpleasant smell or taste. I will immediately notify a member of the clinical staff of any unanticipated or unpleasant effects associated with the consumption of the herbs.

I appreciate that it is not possible to consider every possible complication to care. I have been informed that acupuncture is a generally safe method of treatment, but, as with all types of healthcare interventions, there are some risks to care, including, but not limited to: bruising; numbness or tingling near the needling sites that may last a few days; and dizziness or fainting. Burns and/or scarring are a potential risk of moxibustion and cupping, or when treatment involves the use of heat lamps. Bruising is a common side effect of cupping. Unusual risks of acupuncture include nerve damage and organ puncture, including lung puncture (pneumothorax). Infection is another possible risk, although the clinic uses sterile disposable needles and maintains a clean and safe environment.

I understand that while this document describes the major risks of treatment, other side effects and risks may occur. The herbs and nutritional supplements (which are from plant, animal, and mineral sources) that have been recommended are traditionally considered safe in the practice of Chinese Medicine, although some may be toxic in large doses. I understand that some herbs may be inappropriate during pregnancy. I will notify a clinical staff member who is caring for me if I am, or become, pregnant or if I am nursing. Should I become pregnant, I will discontinue all herbs and supplements until I have consulted and received advice from my acupuncturist and/or obstetrician. Some possible side effects of taking herbs are: nausea; gas; stomachache; vomiting; liver or kidney damage; headache; diarrhea; rashes; hives; and tingling of the tongue.

While I do not expect the clinical staff to be able to anticipate and explain all possible risks and complications of treatment, I wish to rely on the clinical staff to exercise judgment during the course of treatment which the clinical staff thinks at the time, based upon the facts then known, is in my best interest. I understand that, as with all healthcare approaches, results are not guaranteed, and there is no promise to cure.

I understand that I must inform, and continue to fully inform, this office of any medical history, family history, medications, and/or supplements being taken currently (prescription and over-the-counter). I understand the clinical and administrative staff may review my patient records and lab reports, but all my records will be kept confidential and will not be released without my written consent.

I understand that there are treatment options available for my condition other than acupuncture procedures. These options may include, but are not limited to: self-administered care, over-the-counter pain relievers, physical measures and rest, medical care with prescription drugs, physical therapy, bracing, injections, and surgery. Lastly, I understand that I have the right to a second opinion and to secure other options about my circumstances and healthcare as I see fit.

By voluntarily signing below, I confirm that I have read, or have had read to me, the above consent to treatment, have been told about the risks and benefits of acupuncture and other procedures, and have had an opportunity to ask questions. I agree with the current or future recommendations for care. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

PATIENT NAME:

ACUPUNCTURIST NAME:

(Date)

PATIENT SIGNATURE

X

(Or Patient Representative)

(Indicate relationship if signing for patient)

PATIENT NAME:

ARBITRATION AGREEMENT

Article 1: Agreement to Arbitrate: It is understood that any dispute as to medical malpractice, that is as to whether any medical services rendered under this contract were unnecessary or unauthorized or were improperly, negligently or incompetently rendered, will be determined by submission to arbitration as provided by California and federal law, and not by a lawsuit or resort to court process except as state and federal law provides for judicial review of arbitration proceedings. Both parties to this contract, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration. Further, the parties will not have the right to participate as a member of any class of claimants, and there shall be no authority for any dispute to be decided on a class action basis. An arbitration can only decide a dispute between the parties and may not consolidate or join the claims of other persons who have similar claims.

Article 2: All Claims Must be Arbitrated: It is also understood that any dispute that does not relate to medical malpractice, including disputes as to whether or not a dispute is subject to arbitration, as to whether this agreement is unconscionable, and any procedural disputes, will also be determined by submission to binding arbitration. It is the intention of the parties that this agreement bind all parties as to all claims, including claims arising out of or relating to treatment or services provided by the health care provider including any heirs or past, present or future spouse(s) of the patient in relation to all claims, including loss of consortium. This agreement is also intended to bind any children of the patient whether born or unborn at the time of the occurrence giving rise to any claim. This agreement is intended to bind the patient and the health care provider and/or other licensed health care providers, preceptors, or interns who now or in the future treat the patient while employed by, working or associated with or serving as a back-up for the health care provider, including those working at the health care provider's clinic or office or any other clinic or office whether signatories to this form or not.

All claims for monetary damages exceeding the jurisdictional limit of the small claims court against the health care provider, and/or the health care provider's associates, association, corporation, partnership, employees, agents and estate, must be arbitrated including, without limitation, claims for loss of consortium, wrongful death, emotional distress, injunctive relief, or punitive damages. This agreement is intended to create an open book account unless and until revoked.

Article 3: Procedures and Applicable Law: A demand for arbitration must be communicated in writing to all parties. Each party shall select an arbitrator (party arbitrator) within thirty days, and a third arbitrator (neutral arbitrator) shall be selected by the arbitrators appointed by the parties within thirty days thereafter. The neutral arbitrator shall then be the sole arbitrator and shall decide the arbitration. Each party to the arbitration shall pay such party's pro rata share of the expenses and fees of the neutral arbitrator, together with other expenses of the arbitration incurred or approved by the neutral arbitrator, not including counsel fees, witness fees, or other expenses incurred by a party for such party's own benefit. Either party shall have the absolute right to bifurcate the issues of liability and damage upon written request to the neutral arbitrator.

The parties consent to the intervention and joinder in this arbitration of any person or entity that would otherwise be a proper additional party in a court action, and upon such intervention and joinder, any existing court action against such additional person or entity shall be stayed pending arbitration. The parties agree that provisions of the California Medical Injury Compensation Reform Act shall apply to disputes within this arbitration agreement, including, but not limited to, sections establishing the right to introduce evidence of any amount payable as a benefit to the patient as allowed by law (Civil Code 3333.1), the limitation on recovery for non-economic losses (Civil Code 3333.2), and the right to have a judgment for future damages conformed to periodic payments (CCP 667.7). The parties further agree that the Commercial Arbitration Rules of the American Arbitration Association shall govern any arbitration conducted pursuant to this Arbitration Agreement.

Article 4: General Provision: All claims based upon the same incident, transaction, or related circumstances shall be arbitrated in one proceeding. A claim shall be waived and forever barred if (1) on the date notice thereof is received, the claim, if asserted in a civil action, would be barred by the applicable legal statute of limitations, or (2) the claimant fails to pursue the arbitration claim in accordance with the procedures prescribed herein with reasonable diligence.

Article 5: Revocation: This agreement may be revoked by written notice delivered to the health care provider within 30 days of signature and, if not revoked, will govern all professional services received by the patient and all other disputes between the parties.

Article 6: Retroactive Effect: If patient intends this agreement to cover services rendered before the date it is signed (for example, emergency treatment), patient should initial here. _____ Effective as of the date of first professional services.

If any provision of this Arbitration Agreement is held invalid or unenforceable, the remaining provisions shall remain in full force and shall not be affected by the invalidity of any other provision. I understand that I have the right to receive a copy of this Arbitration Agreement. By my signature below, I acknowledge that I have received a copy.

NOTICE: BY SIGNING THIS CONTRACT YOU ARE AGREEING TO HAVE ANY ISSUE OF MEDICAL MALPRACTICE DECIDED BY NEUTRAL ARBITRATION AND YOU ARE GIVING UP YOUR RIGHT TO A JURY OR COURT TRIAL. SEE ARTICLE 1 OF THIS CONTRACT.

PATIENT SIGNATURE **X** _____ (Date)
(Or Patient Representative) _____ (Indicate relationship if signing for patient)

OFFICE SIGNATURE **X** _____ (Date)

ALSO SIGN THE INFORMED CONSENT ON REVERSE SIDE

NEW PATIENT INSTRUCTIONS

1. Please eat at least 2 hours before coming to your acupuncture treatments.
2. Parking in downtown La Jolla can be challenging. Please give yourself plenty of time. Most spaces are marked **"2 Hour Parking Only"** which should give you enough time for your treatment.
3. Please wear comfortable clothing.
4. Regarding payments for services and supplements, please be aware that the credit card machine charges 3%. As a cash incentive, your treatments will be less expensive if you pay with cash or by personal check.

Thank you very much. I look forward to meeting you.

Diane Bousquin, L.Ac.
7634 Girard Avenue
La Jolla, CA 92037
619-808-1099